



Barbican Centre Board

Date: WEDNESDAY, 27 NOVEMBER 2013
Time: 10.30am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Catherine McGuinness (Chairman)
Deputy John Tomlinson (Deputy Chairman)
Stuart Fraser
Tom Hoffman
Roly Keating (External Member)
Vivienne Littlechild
Jeremy Mayhew
Brian McMaster (External Member)
Wendy Mead
Cllr Guy Nicholson (External Member)
Trevor Phillips (External Member)
Deputy Richard Regan
Keith Salway (External Member)
Deputy Dr Giles Shilson
Jeremy Simons
Alderman David Graves (Ex-Officio Member)
Christopher Purvis (Ex-Officio Member)
John Scott (Ex-Officio Member)

Enquiries: **Matthew Pitt**
tel. no.: 020 7332 1425
matthew.pitt@cityoflondon.gov.uk

Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To approve the public minutes and summary of the Barbican Centre Board meeting held on 25 September 2013.

For Decision
(Pages 1 - 4)

a) **MINUTES OF THE FINANCE COMMITTEE**

To receive the public minutes and summary of the Finance Committee of the Barbican Centre Board meeting held on 12 November 2013 (to follow).

b) **MINUTES OF THE RISK COMMITTEE** (Pages 5 - 8)

To receive the public minutes and summary of the Risk Committee of the Barbican Centre Board held on 14 October 2013.

c) **MINUTES OF THE NOMINATIONS COMMITTEE** (Pages 9 - 10)

To receive the public minutes and summary of the meeting held on 6 November 2013.

4. **MANAGEMENT REPORT BY THE BARBICAN'S DIRECTORS**

Report of the Managing Director.

For Information
(Pages 11 - 24)

5. **BARBICAN CENTRE SAFEGUARDING POLICY**

Verbal update by the Head of Human Resources.

For Information

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

8. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items, on the grounds that they involve the likely disclosure of Exempt Information, as defined in Part 1, of Schedule 12A of the Local Government Act.

For Decision

9. **NON-PUBLIC MINUTES**

To agree the non-public Minutes of the Barbican Centre Board meeting held on 25 September 2013.

For Decision
(Pages 25 - 28)

- a) **NON PUBLIC MINUTES OF THE FINANCE COMMITTEE**
To receive the non-public minutes of the Finance Committee of the Barbican Centre Board held on 12 November 2013 (to follow).
- b) **NON PUBLIC MINUTES OF THE RISK COMMITTEE** (Pages 29 - 30)
To receive the non-public minutes of the Risk Committee of the Barbican Centre Board held on 14 October 2013.
- c) **NON PUBLIC MINUTES OF THE NOMINATIONS COMMITTEE** (Pages 31 - 32)
Non-public minutes of the Nominations Committee of the Barbican Centre Board held on 6 November 2013.

10. **OUTSTANDING ACTIONS OF THE BOARD**

Report of the Town Clerk.

For Decision
(Pages 33 - 34)

11. **MARKETING AND COMMUNICATIONS PRESENTATION**

Presentation by the Head of Marketing.

For Information
(Pages 35 - 60)

12. **BARBICAN CENTRE EXHIBITION HALL 1: LONDON FILM SCHOOL PROPOSAL**

Joint report of the Managing Director and the City Surveyor (to follow).

For Decision

13. **BUSINESS REVIEW 2013/14 PERIOD 6 ACCOUNTS AS AT 29TH SEPTEMBER 2013**

Report of the Chief Operating and Financial Officer.

N.B. included at the end of the appendices is a Period 7 update to this Business Review following the recent Finance Committee of the Barbican Centre Board meeting.

For Information
(Pages 61 - 80)

14. **BARBICAN BUDGET REPORT 2014/2015**

Report of the Chief Operating and Financial Officer.

For Information
(Pages 81 - 102)

15. **DEVELOPMENT REPORT**

Report of the Director of Audiences and Development.

For Information
(Pages 103 - 120)

16. **BARBICAN TICKETING AND WEBSITE PROCUREMENT**
Report of the IT Project Manager.
For Information
(Pages 121 - 128)
17. **UPDATE ON CAPITAL WORKS**
Report of the Operations and Buildings Director.
For Information
(Pages 129 - 136)
18. **RISK UPDATE**
Verbal update by the Operations and Buildings Director.
For Information
19. **QUESTIONS RELATING TO THE WORK OF THE BOARD**
20. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**